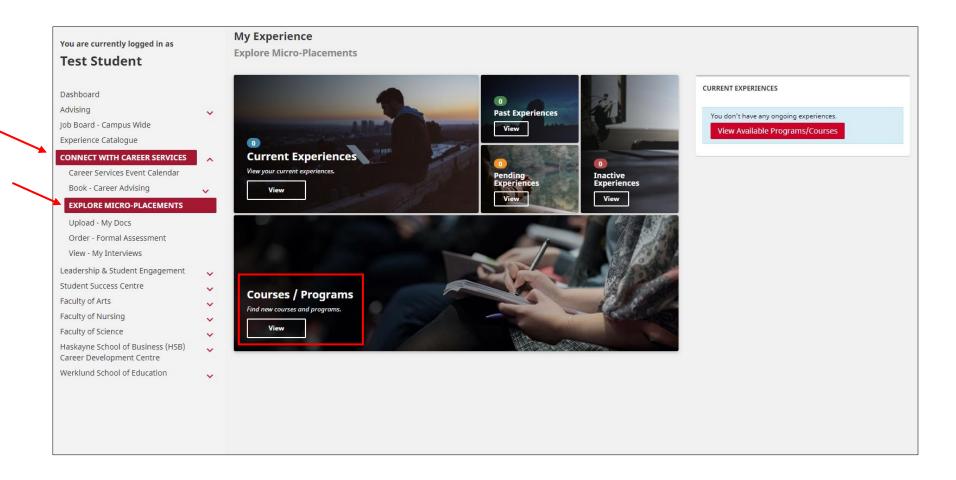
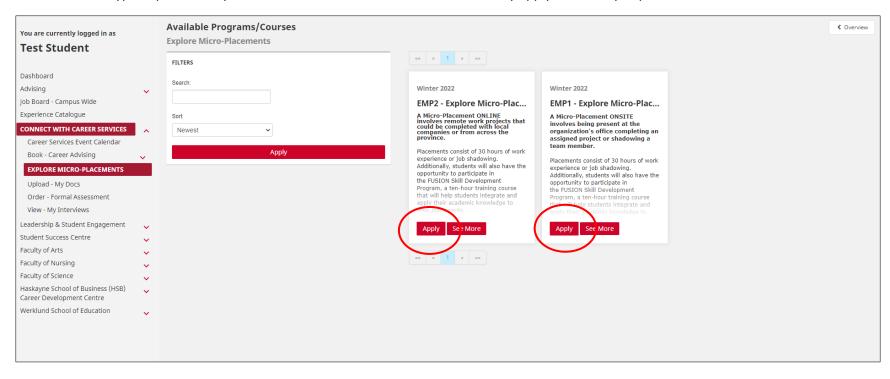
## **How to Register for Explore Micro-Placements**

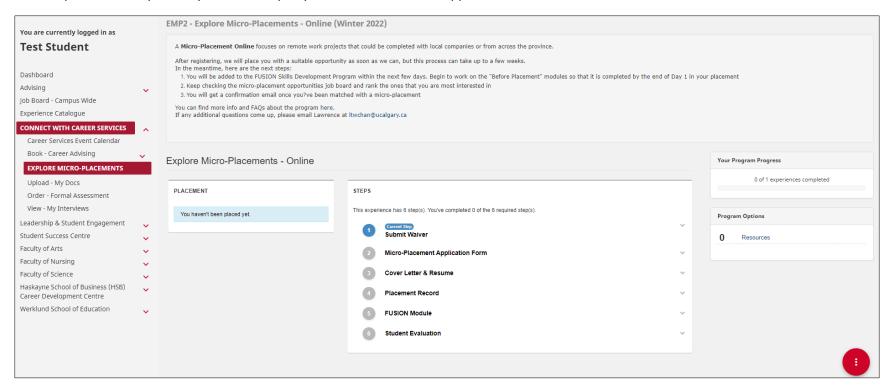
- 1. Click on "CONNECT WITH CAREER SERVICES" on the menu.
- 2. Select "EXPLORE MICRO-PLACMENTS".
- 3. Select "Courses/Programs".



4. Select what type of placement you are interested in – Online or Onsite. You may apply to both if you prefer.

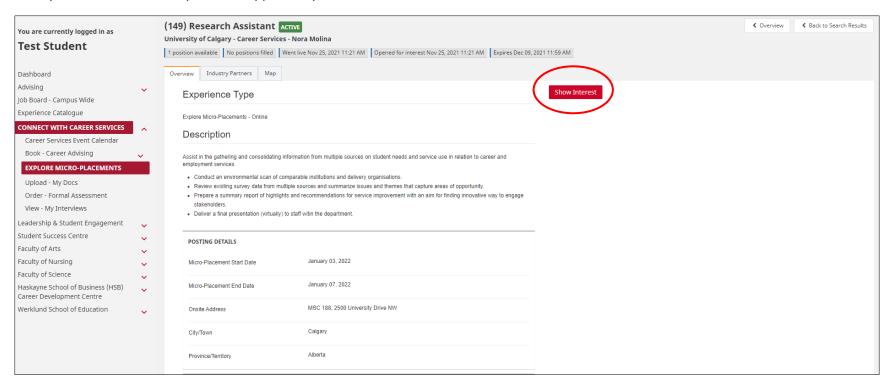


5. Complete each step. Once you reach Step 4, you are able to browse opportunities.

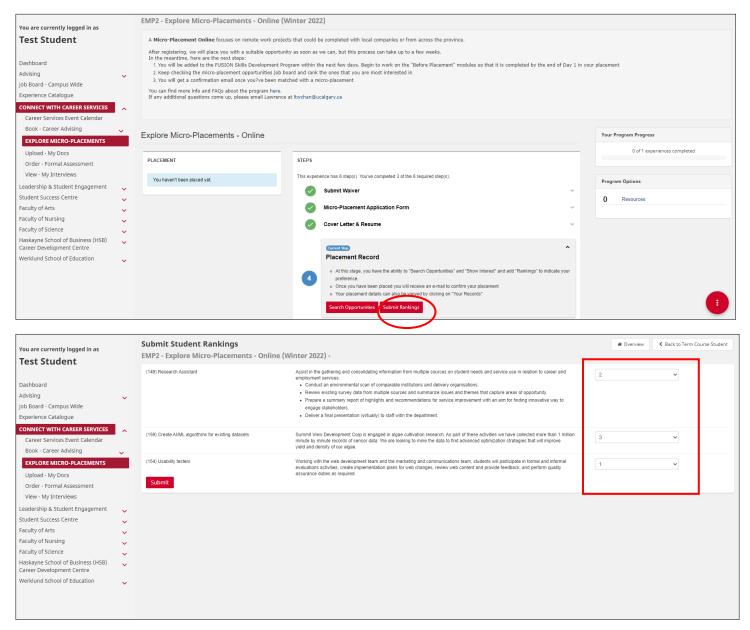


<sup>\*\*</sup> You may view opportunities prior to completing step 3. Please refer to page 10 \*\*

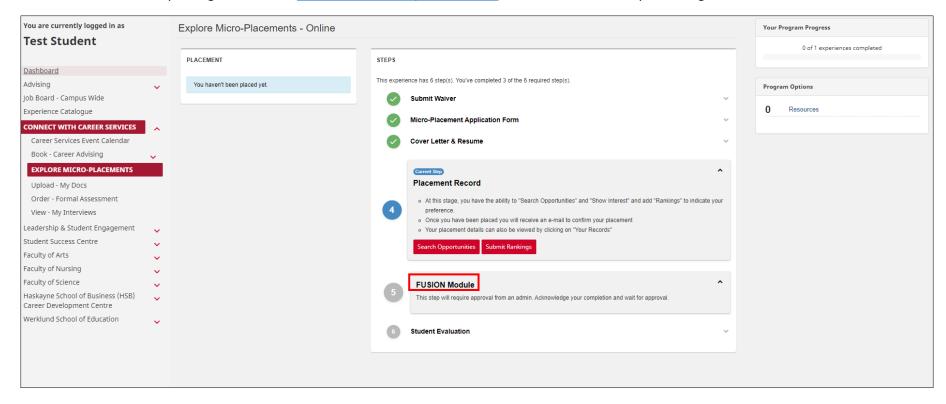
6. If you are interested in a particular opportunity, click on "Show Interest".



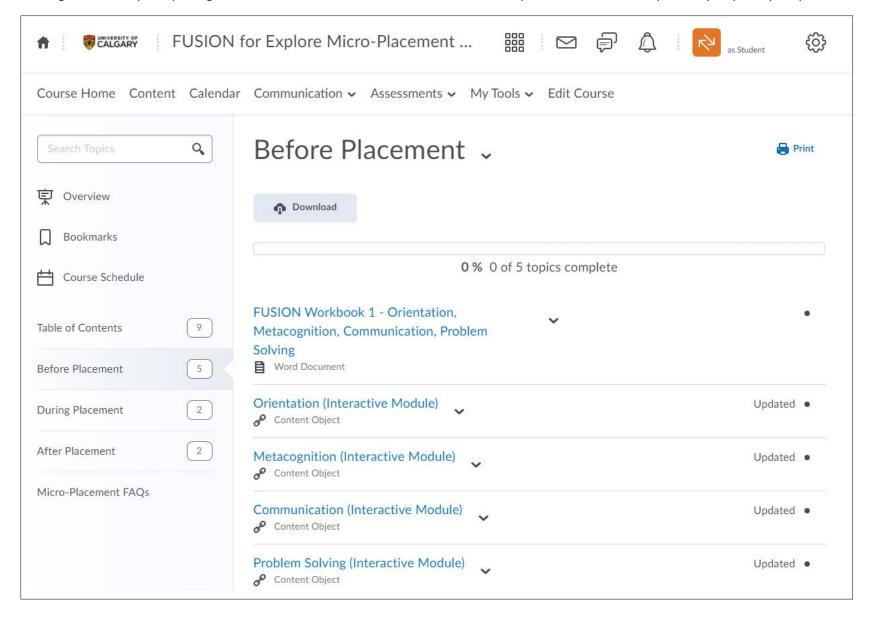
7. After you have indicated interest in a few postings, you may rank them accordingly. You may continue to browse and rank opportunities until you are placed.



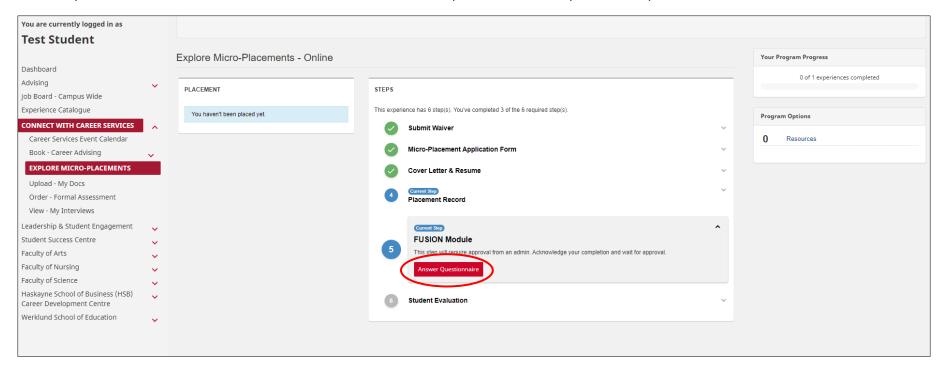
8. You will automatically be registered in the <u>FUSION Skill Development Course</u> on D2L within a few days after registration.



9. Begin FUSION by completing the four modules under "Before Placement". Ideally, these should be completed by Day 1 of your placement.

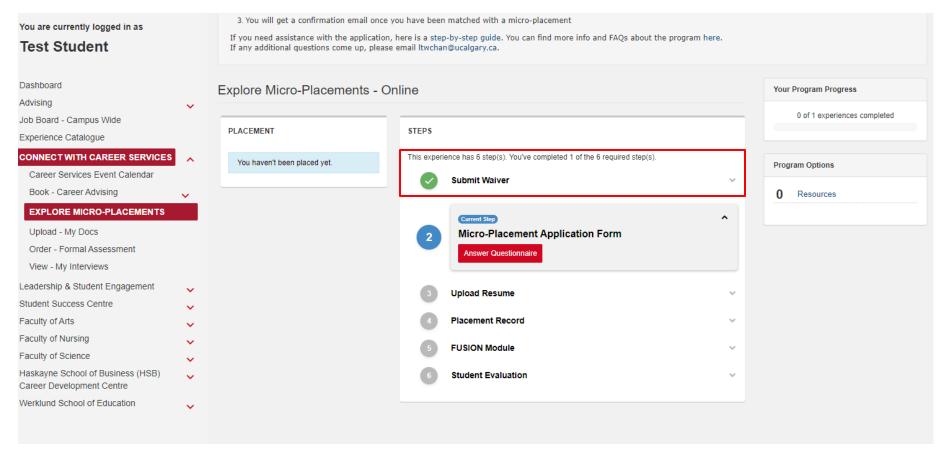


10. After you have finished the four modules under "Before Placement", please confirm completion in Step 5.

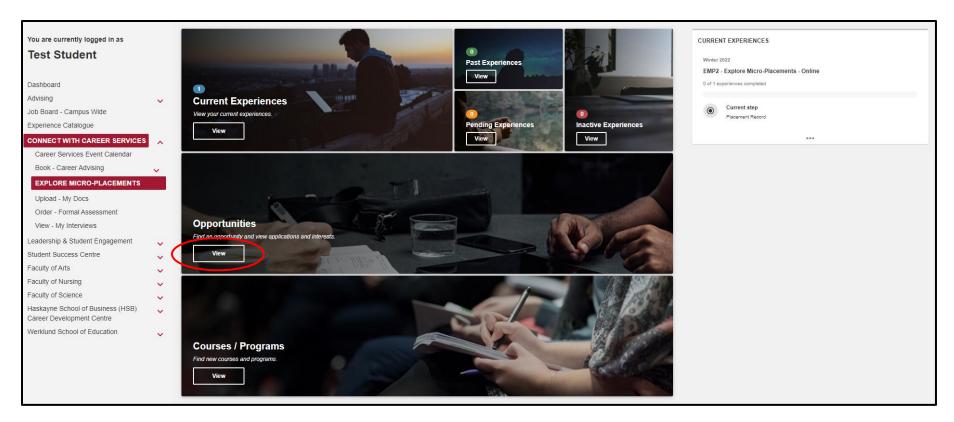


11. Depending on the opportunities as well as your availability and preferences, it may take a few days to a few weeks to arrange a placement. Once placed, you will receive a confirmation email with further details.

## **View Current Opportunities Prior to Uploading Resume**



Complete the first step, "Submit Waiver".



Return to the main overview screen.

